

Personal Property Policy



Purpose

To explain Rosanna Golf Links Primary School's policy in relation to personal property and to ensure that special or valuable items of personal property are not brought to school.

Scope

This policy applies to all school activities, including camps and excursions.

Policy

Rosanna Golf Links Primary School understands that staff and/or students may sometimes like to bring items of personal property to school.

The Department of Education and Training does not have insurance for personal property of staff, students and visitors. Rosanna Golf Links Primary School does not take responsibility for items of personal property that are lost, stolen or damaged at school or during school activities. Damage to personal property brought to school is the responsibility of the owner of that property.

Rosanna Golf Links Primary School encourages staff and students not to bring items of value to school, or to obtain appropriate insurance for such items.

If students bring items of significant value to school, they will be confiscated and stored securely at the School Office until the end of the day, when the items may be collected by the student and/or parent. Students are advised not to take valuable items on camps and excursions and any loss or damage is at the owner's risk.

School staff are advised to store any items of value in a locked drawer or cupboard.

Review Cycle

This policy was last updated on 11/3/20 and is scheduled for review in March 2024.